

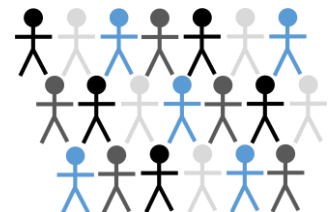
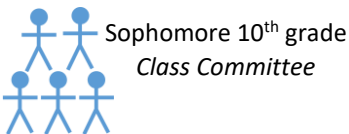
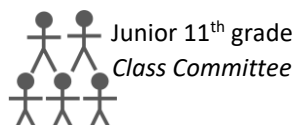
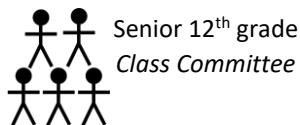


# PVHS Student Government Election Application Packet 2023 - 2024

## GENERAL OVERVIEW

Students at Ponte Vedra High School are permitted to participate in student government so long as they meet all necessary requirements. Each grade level (9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, & 12<sup>th</sup>) will have five student-elected representatives on their *Class Committee*; each grade's class committee will be sponsored by a PVHS faculty/staff member(s). It is the duty of each committee to organize and promote activities that pertain to their class as well as plan general school events for students (i.e. Homecoming, spirit week, etc.)

Furthermore, each elected representative will also partake in PVHS's *Student Government Council*. The "Council" is the combined body of all student-elected representatives; it too will be sponsored by a PVHS faculty/staff member(s). The Council's purpose is to provide a sense of cohesiveness amongst the class committees, and to function as an outlet for student government service-related projects (i.e. clothing/food drives, etc.).



*Student Government Council*

\*\*\*\*\*

### What will you find in the remainder of this election packet?

- The responsibilities of a PVHS Student Government officer
- Eligibility & Election Protocol
- Student Candidate and Parent Agreement
- Application form
- Reference sheet

## THE RESPONSIBILITIES OF A PVHS GOVERNMENT OFFICER

- Attend all *Class Committee* meetings and *Student Government Council* meetings
- Work in a collaborate and respectful manner with one's fellow officers. Each class committee advisor(s) will work with their class committee to make decisions on leadership / officer positions
- Assist in the planning, advertising, set up / clean up, & overall logistics for class sponsored events
- Assist in the selling of tickets (if necessary) for class sponsored events (i.e. Homecoming)
- Assist in the service-related / school improvement projects of student government
- Organize and participate in a quarterly student led class event / activity
- Participate and become an active member of PVHS's *Sources of Strength*
- Promote the interests of one's class in an appropriate manner
- Maintain communication and respectful dialogue with the faculty sponsors and school administration

Failure to follow through with the responsibilities of a PVHS government officer may result in a student's removal from PVHS Student Government. At the end of each marking period the faculty sponsors will conduct a performance review of each class officer. Individuals that are performing in an unsatisfactory manner will be issued a probation letter. If the officer in question continues to underperform in their duties, they will be removed from office and not be permitted to join student government in the future.

Remember, *you are choosing* to run for student government, if you don't believe you will have the time or passion to be involved in student government by all means step aside and let others participate.

PVHS Student Government is not about adding a line to your resume for college, it's about *servng* your class and the school.



## ELIGIBILITY & ELECTION PROTOCOL

The **STUDENT CANDIDATE AND PARENT AGREEMENT**, the **APPLICATION FORM**, and the **REFERENCE SHEET** (all can be found in this packet) need to be signed and turned in on or before **Friday, August 18, 2023** in order to participate in the PVHS Student Government election.

In order to be an eligible candidate for PVHS Student Government a student must . . .

- be a student at Ponte Vedra High School
- receive an adult reference / recommendation – excluding one’s parent(s)/guardian(s)
- fully complete and turn in all required documents (i.e. Student Candidate and Parent Agreement, Application Form, Reference Sheet) by the due date
- be in good disciplinary standing with the school
- attend the “candidate” meeting w/ the SGA sponsor after turning in all required paperwork
- AND (*only applicable to students running for re-election*) – demonstrated the responsibilities of a PVHS officer the previous year. Again, this does not apply to freshmen candidates or non-incumbent students.

**The final decision on student eligibility will be determined by the PVHS Student Government faculty sponsor(s). Any student deemed ineligible for competing in the election will be notified in writing with an explanation for the denial.**

The process of electing student government officers is done through an “at-large” election. All eligible candidates for a particular class (this could be as many as dozen candidates, maybe even more) are listed on their class’s ballot. During the election PVHS students (i.e. voters) may select five names from the list; the top five vote recipients become the class committee for that class. Each class committee advisor(s) will then work with their class committee to make decisions on individual leadership / officer positions.

In order to maintain a fair and competitive election PVHS has established some basic, but strict rules on campaigning. Any violation of the following may result in automatic withdrawal from the election and possible disciplinary action:

- A candidate and his/her campaign can only campaign during the designated days set by the school for campaigning (TBD).
- A candidate and his/her campaign are prohibited from providing “giveaways” of any kind (i.e. cupcakes, t-shirts, etc.) on or off campus.
- A candidate may (it is highly recommended) create a single PowerPoint slide (outlining their goals or plans for the school as an officer); this will be included with other candidates’ slides to be shown throughout the school. ***The slide must be approved by and submitted to the Student Government Council faculty sponsor(s) ahead of time.***
- A candidate and his/her campaign may create up to a total of five posters and one twin sized bed sheet as a form of political advertising (no more). ***The posters and bed sheet must be submitted for approval to the Student Government Council faculty sponsor(s) ahead of time.***
- If a candidate and his/her campaign were to choose to use social media for campaigning purposes, they again could only do so during the designated campaigning days, and most importantly accept full responsibility for all content that is posted.
- All campaign material must be of a positive nature, negative campaigning and even references to other candidates will not be permitted.
- A candidate and his/her campaign is prohibited from altering, removing, destroying, etc. the campaign materials of another candidate.

*\*A candidate and his/her campaign equates to the actions of the candidate and any supporters they may have trying to act on the candidate’s behalf.*

Please understand that additional election/campaign rules may be implemented prior to the election. The school’s administration, faculty sponsors, and even the school district may consider it necessary for further campaign parameters; student candidates will of course be notified of any such additions and/or changes.

Lastly, use your best judgment. If you have a question reach out to the faculty sponsors, we’re here to help!

## STUDENT CANDIDATE AND PARENT AGREEMENT



Dear parent(s) / guardian(s) and student,

We would like to thank you for choosing PVHS Student Government! Anyone can sit back and complain how one's school is run, but it takes an enthusiastic and trailblazing student to commit themselves to action. This opportunity not only takes a commitment, but a great deal of courage on the part of your child to put their name out there to their fellow students in an election where they may fall short of winning a seat as an officer. Parents should be proud of their child, and students should be proud of themselves, for taking this on.

Please be sure to read over the following points and sign the form below to attest your agreement with PVHS Student Government protocols. If you have any questions or comments please reach out to the *Student Government Council* faculty sponsor John Weinbrenner: [John.Weinbrenner@stjohns.k12.fl.us](mailto:John.Weinbrenner@stjohns.k12.fl.us)

Sincerely,

The PVHS Student Government faculty sponsors

❖ **I have read and I understand the responsibilities of a PVHS student government officer.**

- Attend all Class Committee meetings and Student Government Council meetings
- Work in a collaborate and respectful manner with one's fellow officers. Each class committee advisor(s) will work with their class committee to make decisions on leadership / officer positions
- Assist in the planning, advertising, set up / clean up, & overall logistics for class sponsored events
- Assist in the selling of tickets (if necessary) for class sponsored events (i.e. Homecoming)
- Assist in the service-related / school improvement projects of student government
- Organize and participate in a quarterly student led class event / activity
- Participate and become an active member of PVHS's *Sources of Strength*
- Promote the interests of one's class in an appropriate manner
- Maintain communication and respectful dialogue with the faculty sponsors and school administration

❖ **I have read and I understand the eligibility and election protocol for PVHS Student Government.**

❖ **I understand that it is possible for students to be removed from PVHS Student Government for failure to follow through on their responsibilities. I also understand that student officers may be removed for disciplinary reasons.**

---

Parent / Guardian – **Print name**

---

Student / potential candidate – **Print name**

---

Parent / Guardian – **Signature**

---

Student / potential candidate – **Signature**

**APPLICATION FORM**



STUDENT NAME: \_\_\_\_\_

2023 – 2024 GRADE LEVEL: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

WHY DO YOU WANT TO BE A STUDENT GOVERNMENT OFFICER?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ONE OF THE PRIORITIES OF THE PVHS STUDENT COUNCIL IS TO IDENTIFY PROBLEMS, ISSUES, OR CONCERNS STUDENTS HAVE WITH THEIR SCHOOL AND DEVELOP SOLUTIONS TO RESOLVE THEM. WHAT IS AN ISSUE YOU WOULD LIKE TO SEE ADDRESSED?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ARE YOU PREPARED TO DEDICATE THE TIME AND ENERGY NECESSARY TO FULFILL YOUR DUTIES AS A STUDENT GOVERNMENT CLASS OFFICER? CIRCLE ONE.

**YES**

**NO**

**MAYBE**

EXPLAIN.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## REFERENCE SHEET



STUDENT NAME:

2023-2024 GRADE LEVEL:

NOTE TO STUDENT CANDIDATE: First, write your name and grade in the box above. Second, give this form to an adult (other than your parent or guardian) who can attest to your work ethic and responsibility. Be sure that this reference sheet is returned to the *Student Government Council* faculty sponsor(s) – if for some reason this reference sheet is not received by the sponsor(s) on or before **Friday, August 18, 2023**, you may be deemed ineligible for the student government election.

NOTE TO ADULT REFERENCE: Thank you for assisting in a young person's desire to participate in PVHS Student Government. After completing the bottom portion below you may either give this sheet back to the student so that they can return it the *Student Government Council* faculty sponsor, or (preferably) have this entire page/sheet scanned and e-mailed to the sponsor directly at the address [John.Weinbrenner@stjohns.k12.fl.us](mailto:John.Weinbrenner@stjohns.k12.fl.us). Please put in the subject line: **"Student Government reference."** Thank you again for your assistance.

NAME OF REFERENCE: \_\_\_\_\_

HOW DO YOU KNOW THE STUDENT?

\_\_\_\_\_

\_\_\_\_\_

PLEASE RATE THIS STUDENT ON THE FOLLOWING TRAITS: (circle your response)

*1 = not likely at all*

*5 = highly likely*

Being on time and organized	1	2	3	4	5	unsure
Being able to work well with others	1	2	3	4	5	unsure
Receptive to feedback & criticism	1	2	3	4	5	unsure
Dedicated to endeavors	1	2	3	4	5	unsure
Trustworthy, honest	1	2	3	4	5	unsure

SIGNATURE OF REFERENCE: \_\_\_\_\_