

Dear Parent/Guardian,

The purpose of this letter is to inform you that your student will take the computer-based **Grade 9, 10, or 11 ELA Reading FSA and/or Algebra 1/Biology 1/Civics/Geometry/U.S. History End-of-Course (EOC) assessment(s)** between May 3-May 28, 2021 on the campus of PVHS.

Per the Florida Department of Education (FDOE), no remote administrations are available for any statewide summative assessments.

Distance learners must arrive to the campus 15 minutes before their scheduled testing time and check in at the front office. Distance learners will test in their own groups, seated 6 feet apart. Distance learners are required to wear a mask during the entirety of the exam. On their test day, Distance learners must bring a mask and a writing utensil. All distance learners must abide by all St Johns County rules and COVID procedures. **No parents of distance learners will be allowed in with their student. Parents may stay in their car in the parking lot if students do not drive themselves.**

For information regarding test session lengths and other information about the assessments, see the “About the Assessments” page on the portal: <https://fsassessments.org/florida-statewide-assessment-program.stml>.

Your student has had an opportunity to participate in a practice test to become familiar with the computer-based testing platform, item types, and response formats he or she will see on the assessment(s). If you or your student would like to review the computer-based practice test at home, the practice tests and answer keys are available at <https://FSAssessments.org/students-and-families/practice-tests/computer-based-materials/index.stml>.

Please review the following policies with your student before testing:

- **Electronic Devices**—Students are not permitted to have any electronic devices, including, but not limited to, cell phones, smartphones, and smartwatches, at any time during testing **or** during breaks (e.g., restroom), **even if the devices are turned off or students do not use them**. If your student is found with an electronic device, his or her test will be invalidated.
- **Calculator Policy**—For Grades 7 and 8 Mathematics, **approved calculators may be used during Sessions 2 and 3 only**. For Algebra 1 and Geometry EOC assessments, **approved calculators may be used during Session 2 only**. If students have handheld calculators during Session 1, their tests will be invalidated. For Biology 1 EOC, a handheld four-function calculator may be used only if the school provides all students with a handheld four-function calculator.
- **Testing Rules Acknowledgment**—All tests include a Testing Rules Acknowledgment that reads: “I understand the testing rules that were just read to me. If I do not follow these rules, my test score may be invalidated.” Prior to testing, test administrators read the rules to students, and students acknowledge that they understand the testing rules by clicking a checkbox beside the statement in the secure browser.
- **Discussing Test Content after Testing**—The last portion of the testing rules read to students before they affirm the Testing Rules Acknowledgment states that because the content of all statewide assessments is secure, students may not discuss or reveal details about the test content (including test items, passages, and prompts) after the test. This includes any type of electronic communication, such as texting, emailing, or posting to social media sites. Please make sure your student understands this policy prior to testing and remind them that “discussing” test content includes any kind of electronic communication, such as texting, emailing, posting to social media, or sharing online. **While students may not share information about secure test content after testing, this policy is not intended to prevent students from discussing their testing experiences with their parents/families.**
- **Working Independently**—Students are responsible for doing their own work during the test and for protecting their answers from being seen by others. If students are caught cheating during testing, their tests will be invalidated. In addition, FDOE employs Caveon Test Security to analyze student test results to detect unusually similar answer patterns. Students’ tests within a school that are found to have extremely similar answer patterns will be invalidated.
- **Leaving Campus**—If your student leaves campus before completing a test session (e.g., for lunch, an appointment, illness), he or she **will not** be allowed to return to that test session. If your student does not feel well

on the day of testing, it may be best for him or her to wait and be tested on a make-up day. Please remember not to schedule appointments on testing days.

- **Testing Accommodations**—If your student has an Individual Education Plan (IEP), a Section 504 Plan, or is an English Language Learner (ELL) or a recently exited ELL, please contact the school to discuss the testing accommodations that will be provided for your student.

If you have any questions related to this test administration, please contact Ashlee Henderson at ashlee.henderson@stjohns.k12.fl.us. For more information about the Florida Statewide Assessments program, please visit the portal at www.FSAssessments.org.

Thank you for supporting your student and encouraging him or her to do his or her best during Spring 2021 assessments.