

# SUMMER PROGRAM PROTOCOLS



As part of the agreement to have an activity on our St. Johns County School District facility, we are requiring that you submit a COVID-19 response plan to protect as much as possible those who are participating. Please send a copy of your camp plan or facility use agreement along with your developed COVID-19 response plan (answering the questions below) to Mr. Kyle Dresback, Associate Superintendent for Student Support Services, [kyle.dresback@stjohns.k12.fl.us](mailto:kyle.dresback@stjohns.k12.fl.us) by May 29, 2020.

School:

Camp/Facility Use Vendor Name:

1. Who on your staff will be responsible for daily temperature checks and health screening of all staff and students entering the building?

2. How will you maintain social distancing for staff and students?

3. Will you supply face masks to employees who do not have one of their own? If no, please explain alternative plans.

4. Will you require staff and students to wear a face mask in areas where social distancing is difficult?

**5. Will you have adequate supplies to support healthy hand hygiene behaviors, including access to soap and water and/or hand sanitizer?**

---

**6. How will you intensify cleaning and disinfection of shared spaces, objects, etc.?**

---

**7. How often will you clean commonly touched surfaces during the day?**

---

**8. How will you refrain from mixing student groups during the day?**

---

**9. Will you be able to keep the same staff with the same group of students daily? If no, please explain alternative plans.**

---

**10. Do you have adequate space to keep seating/desks to at least six feet apart?**

---

**11. Will you be using communal spaces, such as cafeterias and playgrounds?**

---

**12. Are you able to stagger arrival and drop-off times to limit direct contact with parents as much as possible? If no, please explain alternative plans.**

---

**13. Do you have adequate supplies to limit item or equipment sharing among students? If no, please explain alternative plans.**

---

**14. If food is offered, are you able to provide pre-packaged boxes or bags to avoid sharing of food and utensils? If no, please explain alternative plans.**

---

**15. Where will your designated “isolation room” be for staff/students who become symptomatic while on campus?**

---

**16. What will your protocol be for closing off areas used by the sick person?**

---

**17. Will you be able to allow the CDC recommended 24 hours of closure of that space before disinfecting?**

---

**18. How will you fill positions of staff members who may become sick and need to self-quarantine for 14 days?**