

Ponte Vedra Athlete Registration

All student-athletes will register with the FHSAA sponsored online paperless eligibility system, **AthleticClearance.com**. The physical form (EL2) form will still need to be printed and signed by the athlete, parent, and physician, but instead of bringing it to the school, you will upload it to the secure site. In the event of an emergency, medical staff will have immediate access to this vital information. The EL3 Consent Form, Pursuing Victory with Honor agreement, injury and insurance information will be submitted online utilizing digital signatures. All student athletes must complete all videos and the online concussion test. **Instructions for Parents/Guardians: (Register using any computer, tablet, or smartphone device.)**

Find Your School: Find **Ponte Vedra** by going to www.athleticclearance.com and select Florida.

1. **FIRST TIME USERS:** Create an Account: The [video on this screen](#) will provide instructions. **RETURNING USERS:** Enter Login information (email address) and click “Sign In”
2. Select “Start Clearance Here” to start the process.
3. **Choose: School Year (2026-27)**, Select Ponte Vedra, select sport/s. **If your student is interested in participating in multiple sports, add all sports at once.**
4. Complete all required fields: Student Information, Parent Information, Medical History, Signature Forms, and upload the EL2 and other forms as required.
5. Once you reach the Confirmation Message, you have completed the online registration process. **HOWEVER -! At this point, your student is not yet CLEARED to participate.** The data is electronically filed with Ponte Vedra’s Athletic Department for review. **Please allow up to 5 business days for official clearance.** **When your athlete is cleared for participation, you will receive an email notification.**
6. If you have questions, please use the yellow Help Option on the bottom right of the screen or contact the Ponte Vedra Athletic Department.
7. You may register **Additional Athletes** under the same account.

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FAQ

What is my Username?

Your username your email address.

Does Athletic Clearance Update Automatically?

No. If you make changes to your account, such as adding a new physical, let us know immediately.

Multiple Sports

If you know your student will play multiple sports, it is best to add all sports on the first step. If you are registering for additional sports after completing your initial clearance for the year, you will have to complete the process again. The good news is that if you select the student and parent info from the dropdown on those respective pages, the information will autofill. When choosing **football** as a sport, be sure to **select the Spring Football option** as well.

Physicals

The physical form can be downloaded on **Medical History** page. Please note that physicals expire after 365 days. Also, the **FHSAA EL2 Physical** is the only form accepted. The form **MUST BE SIGNED** by the **PARENT, STUDENT, and Florida PHYSICIAN prior to uploading the file**.

***** only upload page 4 into your home campus account. Make sure parents and athletes have signed all sections.**

Mandatory ECG/EKG Screening for all students entering the 9th grade or new to FHSAA, please complete the **EL1 form**. Athletes will not be cleared without proof of this standard

Why haven't I been cleared?

The Athletics Department will review the information you have submitted and Clear or Deny your student for participation within 5 business days. You will receive an email when the student is cleared to participate.

My student was denied, now what? You should have received an email with the reason for denial. Please update your Athletic Clearance record accordingly, then send an email to the [Athletic Trainer](#) asking that the update be reviewed.

Your Files

This area is meant to store your files so you can access them later in the year or perhaps years following.

Of course, if you have any challenges with this process, please email our [Athletic Trainer](#) for assistance.

