

## Pre-Approved Absence for PSAT testing day

All students in 9<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> grades will take the PSAT on Wednesday, October 10. The schedule for the day will be PSAT testing, lunch, then 7<sup>th</sup> period. If a student needs an early dismissal that day, he/she must fill out this form. This form must be completed and turned into the front office by:

**Tuesday, October 9, 2018.**

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_ is requesting permission to leave school after completing the **PSAT** for the reason of \_\_\_\_\_.

Please select from the following:

\_\_\_ Student will be picked up from school by a parent or emergency contact.

\_\_\_ Student drives to school and will be driving off campus.

\_\_\_ Student has permission to leave with another adult who name is \_\_\_\_\_.

**\*\*\*Students may not leave campus with other students unless the students are siblings\*\*\***

This absence will be recorded as unexcused unless the reason is valid according to the St Johns County Code of Conduct.

**It is the students' responsibility to make up any work they may miss in a reasonable time-frame.**

Course	Teacher's Signature	Current Grade	Comments
7 <sup>th</sup> period			

I am the parent/guardian of this student and having been informed of his/her current academic standing. I feel this absence is warranted.

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Administrator Signature:** \_\_\_\_\_ EXCUSED      UNEXCUSED      UNEXCUSED W/NOTE