

## 2018-2019 PVHS Link Leader Application

Name: \_\_\_\_\_ Current 1<sup>st</sup> Period Teacher: \_\_\_\_\_

Email: \_\_\_\_\_ Cell: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Circle Year: **2019** or **2020**

**Link Crew** is a YEAR LONG high school transition program that welcomes freshmen and makes them feel more comfortable throughout their first year of high school. Built on the belief that students can help students succeed, Link Crew trains mentors from junior and senior classes to be Link Crew Leaders. As positive role models, Link Crew Leaders are mentors and student leaders who guide freshmen to discover what it takes to be successful during the transition to high school. If you have any questions about Link Crew please talk to one of the current coordinators or officers.

### Link Leader Role Description:

- Support the incoming freshmen class and incoming transfer students
- Mentor a group of 5-7 freshmen throughout the school year.
- Participate in Link Crew activities and events throughout the school year.

**MANDATORY Informational Meeting:** Tues., May 1<sup>st</sup> at 8:30 AM or 3:45 PM in (RM 585). You must attend one.

**Important Expectations and Dates.** (Please record these dates on your family calendar and your cell phone). If you cannot attend every minute of the following events, you should not apply to be a Link Leader.

| Event                             | Date(s) and Time(s)   | Notes  |
|-----------------------------------|---|--|
| <b>May Development Day</b>        | <b>Wed., May 23<sup>rd</sup> 2018, after school<br/>Gymnasium</b>             | <b>*MANDATORY</b>  |
| <b>Summer Front Office Shifts</b> | <i>Various dates and times available from Late May-Early August.</i>          | <b>*MANDATORY</b> , You will sign up for your preferred time/dates at May Development Day. |
| <b>Link Leader Training</b>       | <b>Mon., July 30<sup>th</sup> 2018 (9 am -3 pm)</b>                           | <b>*MANDATORY</b>  |
|                                   | <b>Tues., July 31<sup>st</sup> 2018 (9 am – 11 am)<br/>Cafeteria or Gym</b>   |  |
| <b>Freshmen Orientation</b>       | <b>Wed., August 1<sup>st</sup>, 2018 (7 am-12 pm)<br/>Gymnasium</b>           | <b>*MANDATORY</b>  |
| <b>First Day of School</b>        | <b>Friday, August 10<sup>th</sup> 2018</b>                                    | <b>Required to wear Link Crew T-Shirt.</b><br>You will help freshmen throughout the day.   |
| <b>Monthly Meetings</b>           | <b>First Tuesday of Every Month</b> (unless otherwise stated) <b>Room 585</b> | <b>*MANDATORY.</b> If you miss 3 meetings unexcused you will lose your status.             |
| <b>Activities / Events</b>        | <i>Various times during the year.</i>   | You should make every effort to contribute to as many of these events as you can.          |

**Application Questions (must be typed on a separate sheet of paper and stapled to this paper):**

**Question 1:** Attach a photo of yourself (preferably a headshot)

**Question 2:** What activities are you involved in both inside and outside of school? *Use bullet points*

**Questions 3 & 4 both must be answered in short essay format (at least 1 Paragraph / 150 Words):**

**Question 3:** Why do you want to be a Link Crew Leader?

**Question 4:** What is a challenge that you have faced in high school and what did you learn from it?

**Completed Application and Teacher Evaluation Form must be turned into Mrs. Conklin (RM 585) NO LATER than 3pm on Wed., April 25<sup>th</sup>.** Get your Teacher Evaluations out ASAP. LATE applications or LATE Teacher Evaluation Forms will not be considered. Applicants will receive their outcome letters in early May (An application does not guarantee acceptance).

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Link Crew Teacher Evaluation for 2018-2019

**To be completed by Link Crew Leader Applicant**

Applicant's name: \_\_\_\_\_ (incoming junior or senior)

Teacher's name: \_\_\_\_\_

How do you know this teacher? \_\_\_\_\_

Why have you asked this teacher to complete your evaluation? \_\_\_\_\_

**To be completed by evaluator**

Please evaluate the following qualities for the Link Crew applicant using the chart below and return to Mrs. Conklin's mailbox no later than 3:00 PM Wednesday, April 25<sup>th</sup>. Your evaluation WILL NOT be seen by the applicant and we really appreciate your willingness to offer insight and honest evaluation of the candidate so we can best support our freshman class next year!

| Quality                    | Weakness | Area of improvement | Average ability | Demonstrates quality | Major strength |
|----------------------------|----------|---------------------|-----------------|----------------------|----------------|
| Teamwork                   | 1        | 2                   | 3               | 4                    | 5              |
| Dependability              | 1        | 2                   | 3               | 4                    | 5              |
| Communication skills       | 1        | 2                   | 3               | 4                    | 5              |
| Enthusiasm                 | 1        | 2                   | 3               | 4                    | 5              |
| Willingness to help others | 1        | 2                   | 3               | 4                    | 5              |
| Honesty/Integrity          | 1        | 2                   | 3               | 4                    | 5              |
| Positive Role Model        | 1        | 2                   | 3               | 4                    | 5              |
| Thoughtfulness/Caring      | 1        | 2                   | 3               | 4                    | 5              |

Teacher received this Evaluation Form on this Date: \_\_\_/\_\_\_/\_\_\_

Total Score: \_\_\_\_\_/40

**Please circle one of the following:**

- I highly recommend
- I recommend
- I recommend with reservation
- I am reluctant to recommend
- I do not recommend

Additional comments: (optional)

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